Town of Middlesex
Facilities Improvement Team (FIT)
Wednesday November 5, 2025
5:00 PM

AGENDA

Welcome

Logistics/Protocol

- Regular meeting time is the first Wednesday of each month from 5 pm to 7 pm
- Sharing of taking of minutes
- Zoom set-up and operation
- Posting of minutes and agendas

Timelines

- When do materials need be completed for voting at Town Meeting?
- When do materials need to be completed for voting in November?
- It is critically important that budgets be thorough and detailed. People have a tendency to "latch onto" the first numbers heard. The roll-out of options and associated costs must be coordinated by FIT.

Hiring of architects and engineers

- Can we just negotiate with Vermont Integrated Architecture (VIA) as continuation of their previous work or do we want/need to get proposals from other firms?
- Tasks for firm: conceptual plans with cost estimate for each plan. Public meetings.
- All code compliance, life safety, ADA, energy efficiency, hazardous material remediation and significant deferred maintenance items are to be identified and presented to FIT.

Tasks for Committee

- How many facilities improvement options do we want to have priced out for presentation to Select Board?
- Are grant funds available?
- Discussion of options

Assignment of tasks for next meeting (December 3, 2025)

Other Business